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# Montague County Auditor

Monthly Reports for November 28, 2016

JP 1

JP 2

District Clerk

County Clerk

County Clerk Bond Acct

County Clerk Trust Acct

County Attorney

Respectfully submitted,



Jennifer Essary

## Jennifer Essary

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Montague County Auditor  
P.O. Box 56 Montague, Texas 76251  
Phone (940)-894-6090

November 22, 2016

David Allen  
Justice of the Peace #1  
and  
Montague County  
Commissioners Court

Dear Gentlemen,

The Justice of the Peace, Precinct #1 report for October was audited November 22, 2016. The report listed the fees and fines collected for the month. The report was filed on November 2, 2016 and signed by the elected official.

The monthly report totaled \$16,272.00. The following were collected for the month:

General Fees	\$ 10,820.80
Special Revenue Fees	\$ 456.00
State Fees	\$ 4,995.20

The October 2016 report was up by \$3,924.30 from September 2016. General Fees were up by \$3,902.40, Special Revenue Fees were up by \$109.00 and State Fees down by \$87.10 from last month. The October 2016 report was up by \$1,872.90 from October 2015. General Fees were up \$1,879.50, Special Revenue Fees were down by \$16.00 and State Fees up by \$9.40 from last year.

The Treasurer's receipt was agreed to the monthly report. The receipt properly deposited the collections in the appropriate funds according to the report.

The work papers for the Justice of the Peace, Precinct #1 monthly report audit are on file in the County Auditor's office.

Respectfully submitted,



Jennifer Essary

cc: Jack McGaughey  
97<sup>th</sup> District Judge

## Jennifer Essary

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Montague County Auditor  
P.O. Box 56 Montague, Texas 76251  
Phone (940) 894-6090

November 8, 2016

Karen Reynolds  
Justice of the Peace #2  
and  
Montague County  
Commissioners Court

Dear Ladies & Gentlemen,

The Justice of the Peace, Precinct #2 report was audited November 22, 2016. The report listed the fees and fines collected for the month. The report was filed on November 8, 2016 and signed by the elected official.

The monthly report totaled \$22,679.10. The following were collected for the month.

General Fees	\$ 16,281.56
Special Revenue Fees	\$ 551.22
State Fees	\$ 5,846.32

The October 2016 report was down by \$4,062.30 from September 2016. General Fees were down by \$2,961.50, Special Revenue Fees were down by \$67.60, and State Fees were down by \$1,033.20 from last month. The October 2016 report was down by \$6,919.71 from October 2015. General Fees were down by \$5,322.17 Special Revenue Fees were down by \$166.03, and State Fees were down by \$1,431.51 from last year.

The Treasurer's receipt was agreed to the monthly report. The receipt properly deposited the collections in the appropriate funds according to the report.

The work papers for the Justice of the Peace, Precinct #2 monthly report audit are on file in the County Auditor's office.

Respectfully submitted,



Jennifer Essary

cc: Jack McGaughey  
97<sup>th</sup> District Judge

## Jennifer Essary

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Montague County Auditor  
P.O. Box 56  
Montague, Texas 76251  
Phone (940)894-6090

November 22, 2016

Lesia Darden  
District Clerk  
and  
Montague County  
Commissioners Court

Dear Ladies and Gentlemen,

The District Clerk report for October 2016 was audited on November 22, 2016. The report listed the fees and fines collected for the month. The report was filed November 8, 2016 and signed by the elected official.

The monthly report totaled \$26,314.68. The following were collected and deposited into each fund:

General Fees	\$ 19,948.68
Special Revenue Fees	\$ 1,235.00
State Fees	\$ 5,131.00

The October 2016 report was up by \$4,038.71 from the September 2016 report. General Fees were up by \$3,149.21, Special Revenue Fees went up by \$209.00, and State Fees went up \$680.50 from last month. The October 2016 report was down by \$4,271.28 from October 2015. General Fees were down by \$3,376.78, Special Revenue Fees were down by \$171.00, and State Fees went down by \$723.50 from last year.

The Treasurer's receipt was agreed to the monthly report and the collections were deposited in the appropriate state and county funds according to the report.

The work papers for the District Clerk monthly report audit are on file in the County Auditor's office.

Respectfully submitted,



Jennifer Essary

cc: Jack McGaughey  
97<sup>th</sup> Judicial District Judge

## Jennifer Essary

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Montague County Auditor  
P.O. Box 56 Montague, Texas 76251  
Phone (940)-894-6090

November 15, 2016

Glenda Henson  
County Clerk  
and  
Montague County  
Commissioners Court

Dear Ladies and Gentlemen,

The County Clerk report for October 2016 was audited on November 15, 2016. The report listed the fees and fines collected for the month. The report was filed November 2, 2016 and signed by the elected official.

The report totaled \$35,319.50. The following were collected and deposited into each fund:

General Fees	\$ 15,878.94
Special Revenue Fees	\$ 15,379.00
State Fees	\$ 4,061.56

The October 2016 report was down by \$1,898.46 from September 2016. General Fees were up by \$305.32, Special Revenue Fees were down by \$1,870.00, and State Fees were down by \$333.78 from last month. The October 2016 report was down by \$13,465.99 from October 2015. General Fees were down by \$6,305.95, Special Revenue Fees were down by \$7,009.00, and State Fees down by \$151.04 from last year.

The Treasurer's receipt was compared to the monthly report and the collections were deposited in the appropriate funds according to the report.

The work papers for the County Clerk monthly report audit are on file in the County Auditor's office.

Respectfully submitted,



Jennifer Essary

cc: Jack McGaughey  
97<sup>th</sup> Judicial District Judge

## Jennifer Essary

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Montague County Auditor  
P.O. Box 56  
Montague, Texas 76251  
Phone (940)-894-6090

November 15, 2016

Glenda Henson  
Treasurer  
and  
Montague County  
Commissioners Court

Dear Ladies & Gentlemen,

The Montague County Clerk Bond Account was audited on November 15, 2016. The account was rolled forward for the quarter. The office personnel reconciled the bank statements for the quarter.

The deposits and canceled checks shown on the bank statements were compared to the accounting record entries for the quarter. The checks were examined for signs of alteration and unauthorized signatures. Proper authorizations for checks were also examined. The deposits were examined for proper amounts and timely deposits.

The work papers for the County Clerk Bond Account audit are on file in the County Auditor's office.

Respectfully submitted,



Jennifer Essary

cc: Jack McGaughey  
97<sup>th</sup> Judicial District Judge

**Jennifer Essary**

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Montague County Auditor  
P.O. Box 56 Montague, Texas 76251  
Phone (940)894-6090

November 15, 2016

Glenda Henson  
County Clerk  
and  
Montague County  
Commissioners Court

Dear Ladies and Gentlemen,

The County Clerk's Trust Fund for the fourth quarter of fiscal year 2016 was audited on November 15, 2016. The trust fund cash account was rolled forward for the quarter. The booked entries were footed and agreed to the checking account balance.

The work papers for the County Clerk's Trust Fund audit are on file in the County Auditor's office.

Respectfully submitted,



Jennifer Essary

cc: Jack McGaughey  
97<sup>th</sup> District Judge

## Jennifer Essary

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Montague County Auditor  
P.O. Box 56 Montague, Texas 76251  
Phone (940)-894-6090

November 15, 2016

Clay Riddle  
County Attorney  
AND  
Montague County  
Commissioners Court

Dear Gentlemen:

The County Attorney Hot Check Fund Report for September was audited on November 15, 2016. The report listed the total restitution, county attorney fees, victim fees, and administration fees collected for the month. The report was filed in the County Auditor's office on October 5, 2016 and was signed by the elected official.

The report totaled \$1,551.62. The following were collected for the month by the County Attorney's office:


Administration Fees	\$2.00
Hot Check Fees	\$60.00
Victim Fees	\$71.16
Restitution	\$1,418.46

The County Attorney Hot Check fees for September were down \$186.80 and the Administration fees were down \$12.00 from last month. The County Attorney Hot Check fees for September 2016 were down \$300.00 and Administration fees were down \$18.00 from fiscal year 2015 at this time.

The County Treasurer's receipt was agreed to the report. The receipt properly deposited the collections into the appropriate funds according to the report.

The work papers for the County Attorney Hot Check Fund report are on file in the County Auditor's office.

Respectfully submitted,

  
Jennifer Essary,  
County Auditor

cc: Jack McGaughey  
97th Judicial District Judge